



INDIANA LEGAL SERVICES, INC.

Job Announcement

ADVOCATE (SOCIAL WORKER) – LEGAL ASSISTANCE FOR VICTIMIZED ADULTS (LAVA) PROJECT

AGENCY DESCRIPTION: Indiana Legal Services, Inc. (ILS) is a statewide, not-for-profit organization that provides free legal services to eligible clients in civil cases through 8 branch offices. ILS is funded by the Legal Services Corporation, Indiana Civil Legal Aid Fund, United Ways, Area Agencies on Aging, Lilly Endowment and approximately 60 other funding sources.

The LAVA Project is a statewide project funded by a grant from the Indiana Criminal Justice Institute to provide direct legal representation to older adults and disabled adults statewide who are the victim of a crime, including abuse, neglect, or exploitation.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER: ILS is committed to promoting diversity, multiculturalism, and inclusion and is proud to be an equal opportunity employer. We recruit, employ, train, compensate, and promote without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or any category protected by law. ***We strongly encourage LGBTQ, Black, Latino, Indigenous, and other applicants of color, people with disabilities, and other people historically underrepresented to apply.***

LOCATION: This position will serve all Indiana counties served by the LAVA Project. The successful applicant may work at approved location from within the service area or at a nearby ILS office as space availability and location permit.

JOB SUMMARY: The Advocate (Social Worker) will contribute to the LAVA Project by identifying and obtaining social services for clients, providing other social services as needed, interviewing applicants and clients, building relationships with agencies that provide social services for our clients, helping with outreach events, and assisting with legal casework as needed.

RESPONSIBILITIES: Among other duties as assigned, the Social Worker will:

- Provide victim-centered, trauma-informed direct social work services to victims of crime throughout Indiana.
- Accompany clients to court and provide support at hearings.
- Provide information to clients and staff about community resources.
- Refer clients to other agencies for needed services.
- Assist clients to obtain needed services and benefits.
- Conduct outreach to other agencies to educate them about our available services and to promote referrals for LAVA Project services.
- Cultivate relationships with our community partners.
- Collaborate with staff by providing social work consultation on cases.
- Provide crisis intervention to clients.
- Interview clients for initial intake for legal and non-legal needs, provide resources for the non-legal needs, and assist with legal casework as needed.

QUALIFICATIONS:

- Bachelor's or master's degree in social work.
- Social Work Licensure in the State of Indiana.
- Minimum of two years' experience in human services.
- Dedicated to the mission of Indiana Legal Services and working with older adults and endangered adults who are victims of a crime.
- Demonstrate commitment to social justice, with the desire to increase access to justice for victims of crime.
- Exceptional interpersonal and organizational skills.
- Ability to work collaboratively in a multidisciplinary setting to facilitate a coordinated community response and provide holistic services.
- Experience working with persons with diminished capacity.
- Excellent written and oral communication skills.
- Proficient in Microsoft Word and able to quickly learn new software.
- Available transportation and ability to travel throughout the state as needed to perform job responsibilities throughout the state.

COMPENSATION: Starting salary is \$47,428 with a range up to a maximum of \$63,318, but all ranges are depending on experience levels and the exact starting and maximum salary ranges for social worker positions vary based on social work degree levels. ILS offers an excellent fringe benefits package including health insurance (medical, dental, vision, Rx), disability insurance, a 401k plan, a flex benefit plan, and generous vacation and sick leave.

TO APPLY: Apply online or via email by submitting a letter explaining your interest and experience, your resume, and a list of at least 3 professional references with email addresses and telephone numbers. Applications or questions should be sent to human.resources@ilsi.net.