



# INDIANA LEGAL SERVICES, INC.

## *Migrant Farmworker Law Center*

Market Square Center • 151 N. Delaware Street • Suite 1820 • Indianapolis, Indiana 46204

Phone (317) 631-9410 • Se Hablan Español (866) 964-2138 • Fax (317) 821-3195

[www.indianalegalservices.org](http://www.indianalegalservices.org)

Jon Laramore  
*Executive Director*

Kristin Hoffman  
*Directing Attorney*

### Job Announcement

**Organization:** Indiana Legal Services

**Fellowship:** Equal Justice Works Crime Victims Justice Corps

**Job Title:** Attorney Fellow

Indiana Legal Services (ILS) will host an attorney fellow for two years as part of the Equal Justice Works Crime Victims Justice Corps. The fellowship should begin on or about June 1, 2018 and end May/June 2020. ILS will seek to extend this position beyond the grant term by applying for additional funding.

The Equal Justice Works Crime Victims Justice Corps is a legal fellowship program designed to increase capacity and access to civil legal help for crime victims. A cohort of approximately sixty fellows are placed at nonprofit organizations across the country to provide direct representation to victims of crimes, including human trafficking, fraud/identity theft, campus sexual assault, and hate crime, and immigrant victims of crime with meritorious claims for immigration relief, and outreach and education to community partners. All fellows will incorporate crime victims' rights enforcement into their practice and will receive training from the National Crime Victim Law Institute and other training and technical assistance providers.

This program is supported by an award from the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime, Award Number 2017-MU-MU-K131, and private funding. The fellowship will be supervised by the Director of the Migrant Farmworker Law Center (MFLC) and will be based in Indianapolis, Indiana. The fellow will work closely with the ILS's Immigrants' and Language Rights Center (ILRC).

The fellow position is an excellent opportunity for anyone who is committed to poverty law and immigrant rights. ILS is funded by the Legal Services Corporation, United Way and Area Agencies on Aging, private and community foundations, individual donations, and local, state and federal government grants. It has eight offices throughout the state in Indianapolis, Merrillville, South Bend, Fort Wayne, Lafayette, Bloomington, Evansville and New Albany. In addition to its eight offices, ILS has several special projects, including: the Migrant Farmworker Law Center, Immigrants' and Language Rights Center, Low Income LGBT Project, Consumer Law Center, Community Economic Development Project, Indiana Foreclosure Legal Assistance Project, Low-Income Tax Clinic, Senior Law and Nursing Home Ombudsman Project, and Pro Bono Project.



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### **Fellowship Description**

The Equal Justice Works Crime Victims Justice Corps Fellow will:

- Provide culturally competent, trauma-informed legal services to immigrant survivors of human trafficking
- Screen immigrant service seekers for legal issues arising from sex and/or labor trafficking
- Provide brief advice on legal rights and remedies available to immigrant survivors of trafficking
- Provide direct representation to immigrant survivors with meritorious claims for continued presence, T visas or U visas
- Provide victim's rights advocacy in any related criminal investigation or proceedings
- Provide immigrant victims with legal advice, brief services, and referral information when full direct service is unavailable
- Conduct outreach in immigrant communities to increase awareness of trafficking and legal rights and services available
- Provide multidisciplinary training to *pro bono* attorneys, law enforcement and social service agencies to increase knowledge of crime victims' rights
- Contribute to programmatic reporting required under the federal award
- Collaborate with other Equal Justice Works Crime Victims Justice Corps Fellows and law student interns
- Actively participate in mandatory in-person training programs including two-day Crime Victims Justice Corps Victim Law Boot Camp training on June 28-29, 2018 in Washington, DC; learning event at the end of the Fellowship; annual three-day Equal Justice Works Leadership Development Training in October/November 2018 and 2019 in Washington, DC; and training calls with the National Crime Victim Law Institute

### **Qualifications**

The ideal candidate will possess the following qualifications:

- Licensed to practice law. Applicants not licensed in Indiana must be willing to waive in or sit for the Indiana bar
- Proficiency in Spanish is strongly preferred
- A demonstrated commitment to public interest work and desire to assist crime victims
- Strong writing, communication, interpersonal, and organizational skills
- An ability to provide victim-centered, trauma-informed, and culturally competent legal assistance to crime victims/survivors
- An ability to work collaboratively in a variety of contexts and with multiple organizations to facilitate comprehensive services to crime victims/survivors
- Ability to begin the fellowship on or about June 1, 2018 and serve for 2 years
- Those with legal experience in crime victims' rights enforcement and victim service are strongly encouraged to apply
- Law school clinic, externship, summer or other relevant practice experience a plus



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### Salary and Benefits

The Fellow will receive an annual salary, which is commensurate with experience, as well as a negotiable benefits package provided by ILS. Benefits include health and dental insurance; low cost vision plan; 401(k); holiday, vacation and sick leave; position related travel reimbursement; bar dues; and more to be discussed with ILS.

**Application Instructions:** Please send a resume, cover letter, and list of three references to:

Kristin Hoffman  
Directing Attorney  
Migrant Farmworker Law Center  
Indiana Legal Services, Inc.  
[Kristin.hoffman@ilsj.net](mailto:Kristin.hoffman@ilsj.net)

**Mission Statement:** Indiana Legal Services uses the law to fight poverty, empower clients, and improve access to justice.

**Application Deadline:** May 15, 2018, but candidates are encouraged to apply as soon as possible.

**Indiana Legal Services is an Equal Employment Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability or veteran status.**