



INDIANA LEGAL SERVICES, INC.

Administration Office

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Jon Laramore
Executive Director

Should you be EXEMPT from HIP work requirements?

Recently, the Indiana FSSA sent notices to all HIP members informing them of their Gateway to Work reporting status. If you received this notice and think that you have been assigned the wrong status, you may contact your health plan. If you are unable to get your status change, please contact our office. **We are a non-profit legal program. We may be able to help, at no charge. You can reach us at (844) 243-8570 between 10:00 a.m. and 2:00 p.m. eastern, Monday through Friday.**

YOU HAVE LEGAL RIGHTS.

1. What is Gateway to Work?

Gateway to Work is a required program for HIP members. Unless you are exempted, you must participate in work, school, volunteering, etc. to keep your HIP insurance.

2. How do I know if I need to report hours?

If you received a notice that says “Reporting,” you are required to report your hours each month. You will be able to report through an FSSA benefits portal or by calling your health plan.

Starting July 1, 2019, you will be required to report 20 hours a month.

3. What if I think I should be exempt?

If you have received a notice that does not say “Exempt,” and you qualify for any of the following exemptions, you should contact your health plan immediately. Your health plan must report this to the FSSA. If you think this process has not been completed, you may contact our office.

The exemptions are:

- Age 60 or Older
- TANF or SNAP recipient
- HIP “Medically Frail”
- Pregnant
- Homeless
- Recently Incarcerated
- Certified Temporary Illness or Incapacity
- Substance Use Disorder Treatment
- Primary Caregiver of:
 - Child Under 7
 - Disabled dependent
 - Abused/Neglected Child (kinship)
- Student (full/half-time)
- Other Good Cause Exemption

4. Here are a few things you can do try to protect yourself:

- **Read** all of the mail you receive from either Indiana or your health insurance provider
- Respond** immediately to any requests for documentation or information.
- Document** as much as you can in writing.
- Update** the state immediately if you change addresses or phone numbers.